

## **250-4-.05 Board-approved Supervisor.**

(1) An apprenticeship must be served under one or more Board-approved supervisors. Board-approved supervision shall be under either:

(a) an individual who is currently licensed by the state of Georgia as a funeral director and embalmer; or

(b) two individuals, one of whom is currently licensed by the state of Georgia as a funeral director and the other of whom is currently licensed by the state of Georgia as an embalmer.

(2) An embalmer and/or funeral director who seeks approval as a supervisor from the Board:

(a) must be employed, either full time or as a trade embalmer, at an establishment approved by the Board as an apprentice sight. In addition to any other requirements, a trade embalmer seeking approval as a supervisor:

1. must embalm at the establishment where the apprentice is registered;
2. can only supervise four apprentices in total; and
3. must appear before the Board for approval.

(b) must have been employed as a licensee for at least three years;

(c) must provide direct supervision which shall mean a licensed supervisor present in the same room as apprentice during arrangements, embalming a body or conducting funeral services;

(d) is responsible for ensuring that the apprentice complies with the Rules and Regulations of the Board while under his/her supervision;

(e) may not provide concurrent supervision to more than four apprentices without Board approval.

(3) The Board may withdraw approval of a supervisor based upon evidence of the inability to supervise an apprentice properly or upon other relevant considerations.

(4) A licensee who becomes unable to continue to supervise must notify the Board of same by registered mail no later than five days after his/her last date of service as a provider of supervision.

(5) An apprentice may receive credit for hours served only if his/her supervisor has current Board approval. An apprentice serving under a licensee whose approval to supervise has been withdrawn or who becomes unable to continue to supervise may apply to the Board to serve under a different licensee who is a Board-approved supervisor without having to pay an additional fee for change of supervisor.

Authority O.C.G.A. Secs. 43-1-19(a)(2), 43-18-50. **History.** Original Rule entitled "Board-approved Establishment" ,adopted. F. Dec. 18, 1991; eff. Jan. 7, 1992. **Amended:** Rule entitled "Board-approved Supervisor" renumbered from 250-4-.04. F. Mar. 22, 1993; eff. Apr. 11, 1993.